
Regular Board Meeting Minutes

July 14, 2026 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order:** Chairman Locke called meeting to order at 4:55 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation:** Ross Statham
3. **Review of Agenda:** Approved as submitted.
4. **Review and approval of Finance Committee Minutes:** The July Finance Committee Minutes (attached) were discussed, especially around next year's proposed budget to include proposed hangar rent increases. After some discussions regarding inflation, Corbin moved and Statham seconded that the higher recommendations be accepted-- rate increases shall be 5%, rather than the lower 3% also listed in the proposed budget. Motion carried unanimously.
5. **Review and Comment of Vision 2028 Committee Meeting Minutes:** The June 9 Vision 2028 meeting minutes were discussed and accepted as is by the board. (See attachment) Statham moved that since Shores has missed the last two meetings (as well as most overall Board meetings), an additional board member to sit on the committee would be helpful. Brooks volunteered and the Board approved.
6. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
 - a. Last month's regular meeting minutes
 - b. Treasurer's report – See attached report
 - c. Grant Activity Report – See attached report
7. **Audience wishing to speak:** None.
8. **AVCON Report:** AVCON Vice-President Lee Lewis led the discussion based upon the enclosed written report. Items were discussed as per the report. There was an additional discussion about the recommendations of Vision 2028 and the helpful nature of AVCON's Josh Caldwell being present at the June 9th meeting.
9. **Airport Manager Report (enclosed):** Accepted with routine discussion.
10. **Airport Profit Report:** The fiscal year-to-date airport profit report was provided to the Board by Treasurer Tommy Leuenberger. The report was briefly discussed and is attached.
11. **Old Business:**
 - a. **North Hangar Site Pad:** Chairman Locke reported that the north hangar site pad is complete and that we have been in discussions with potential tenants.
 - b. **New Airport Photos:** Secretary Statham reported that he is working on new high-resolution photos to place on the walls and mount on gatorboard; emphasis will be placed on the three priority areas identified by Vision 2028.
 - c. **Washington County Helicopter:** Statham briefly reported that Washington County has signed an agreement with an Emergency Services Air Ambulance helicopter vendor to be based in Wausau. Information only.
12. **New Business:**
 - a. Statham asked the Board to reimburse Airport Administrator Brenda Wilson for funds spent out of pocket for airport shirts (with our logo) recently purchased by her (out of pocket) and being worn by her and Mark Wilson (Airport Manager). He commended her for doing so. After discussion about where this falls in the budget, Corbin seconded. The vote carried unanimously.

- b. Statham then asked that we consider getting some sort of similar "team wear" shirts for Board members to wear when meeting with other agencies or presenting to the public. Chairman Locke and Vice-Chairman Brooks suggested we consider options other than polo shirts; Statham asked that Brenda Wilson bring a catalog to our next meeting so that we can review colors and options.

Adjourn: There being no other business, the meeting was adjourned at 5:49 PM.

These minutes were compiled Brenda Wilson on behalf of by Ross Statham, Secretary, and when subsequently approved by the Board of Directors (during the next meeting of the Board) and when signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary